

Mayor Kilpatrick called the Agenda Meeting to order at 8:15 PM followed by a salute to the flag. This meeting was held hybrid.

- **STATEMENT OF NOTICE OF PUBLICATION**

Municipal Clerk Morelos announced that this Agenda Session Meeting being held on Monday, November 27, 2023 has been advertised and posted in accordance with Open Public Meetings Act Chapter 231, P.L. 1975 by advertising in the Home News Tribune, notifying the Star Ledger and the Sentinel Publishing Co., posting on the bulletin board, and is on file in her office.

- **ROLL CALL:**

Present: Councilpersons Balka, Conti (via electronic communications), Novak, Onuoha (via electronic communications), Roberts, Synarski

Absent: None

Others Present: Mayor Victoria Kilpatrick  
Glenn Skarzynski, Business Administrator  
Denise Biancamano, C.F.O./Treasurer  
Jessica Morelos, Municipal Clerk  
Sean Kean, Borough Attorney  
Jay Cornell, P.E., Borough Engineer  
Nicole Waranowicz, Assistant Municipal Clerk

Others Absent: None

- **GENERAL DISCUSSION:**

- **Admin. & Finance**

- 1) Authorization to execute a Shared Parking and Access Easement Agreement for the Morgan 1<sup>st</sup> Aid Squad.

- Resolution.

- **Planning & Zoning**

- **Public Safety**

- 1) Request to travel received from Morgan Hose & Chemical Co. 1 to attend the Raine Santa Run on December 19, 2023 in Middletown, NJ.

- Approved.

- 2) Authorization to continue participation in the Federal 1033 Program to enable the Sayreville Police Department to request and acquire excess Department of Defense Equipment.

- Resolution.

- 3) Authorization to execute a Memorandum of Understanding with the Port Authority of New York and New Jersey to use the range as a weapons qualification, training and practice facility for police officers of the Port Authority Police Department.

- Resolution.

- 4) Application for membership as a Firefighter received from the following:
  - a) Nicole Baca and Dylan Gilligan accepted by Sayreville Engine Co. No. 1 at their November 16, 2023.

- Approved.

- **Public Works**

**- Recreation**

- 1) Application for Special Event received from Wayne's Auto Body to hold a Toys for Tots Charity Car Show at 1938 Highway 35 on December 3, 2023 from 9am-12pm.

- Approved.

**- Water & Sewer/Environmental**

➤ **BUSINESS ADMINISTRATOR – Glenn Skarzynski**

- 1) Authorization to appoint Christopher Bardsley as Laborer in the Department of Public Works effective December 1, 2023.

- Approved.

- 2) Authorization to promote Jonathan Magaw to Senior Fire Prevention Specialist retroactive to May 25, 2023.

- Approved.

➤ **C.F.O. – Denise Biancamano**

- 1) Budget Transfer Resolution.

- Resolution.

➤ **BOROUGH ENGINEER -Jay Cornell**

- 1) 2022 Roadway Paving and Reconstruction Project – Phase I – Closeout of Contract & Change Order (Verbal Report).

- Resolution.

- 2) Active Adult Center Parking Lot Improvements – Closeout of Contract and Change Order (Verbal Report).

- Resolution.

- 3) French Street/Albert Street Roadway & Drainage Improvements – Receipt of Bids (Verbal Report).

- Resolution.

➤ **BOROUGH ATTORNEY – Salvatore Alfieri - None**

➤ **PUBLIC PORTION**

Mayor Kilpatrick opened the meeting up to the public for any and all questions or comments.

There were no comments.

**Councilwoman Roberts made a motion to close the Public Portion. Seconded by Councilwoman Novak.**

Roll Call: Voice Vote, all Ayes.

➤ **EXECUTIVE SESSION**

Borough Clerk Morelos read the following Executive Session Resolution into record.

**RESOLUTION FOR CLOSED SESSION**

**WHEREAS**, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances, and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Borough Council of the Borough of Sayreville, County of Middlesex, State of New Jersey, as follows:

1. The public portion of this meeting is hereby adjourned in order that the Governing Body may meet in a closed, private session for approximately 10-15 minutes to discuss the following matters:

- Litigation

2. Following the conclusion of said closed session, the Governing body shall reconvene the open portion of this meeting to consider any other matters which may be properly brought before it at this time.

3. The nature and content of discussion which occurs during closed session shall be made public at the time the need for non-disclosure no longer exists.

**NOW, THEREFORE BE IT RESOLVED** that the public be excluded and this resolution shall take effect immediately.

/s/ Mary J. Novak, Councilwoman

APPROVED:

/s/ Victoria Kilpatrick, Mayor

**Councilwoman Novak moved the Executive Session Resolution be adopted on Roll Call Vote. Motion seconded by Councilwoman Roberts.**

Roll Call: Councilpersons Novak, Balka, Conti, Onuoha, Roberts, Synarski, all Ayes.

Time: 8:25 PM

**Reconvene:**

Councilwoman Novak made a **motion to reconvene**. Motion was seconded by Councilwoman Roberts.

Roll Call: Councilpersons Roberts, Balka, Conti, Novak, Onuoha, Synarski, all Ayes.

Time: 8:40 PM

➤ **ADJOURNMENT**

No further business. **Councilwoman Novak made a motion to adjourn the Agenda Session. Motion was seconded by Councilwoman Roberts.**

Roll Call: Voice Vote, all Ayes.

Time: 8:42 P.M.

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Jessica Morelos, RMC  
Municipal Clerk

Date Approved: \_\_\_\_\_